

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham SN15 4QJ
Date: 22 July 2015
Start Time: 6.30 pm
Finish Time: 8.25 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),
Cllr Mary Champion, Cllr Chris Hurst and Cllr Jacqui Lay (Vice Chairman)

Wiltshire Council Officers

Alison Sullivan – Community Area Manager
Alexa Smith – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Town and Parish Clerks/Councillors

Broad Town Parish Council – Veronica Stubbings
Cricklade Town Council – Ruth Szybiak, Mark Clarke & John Coole
Lydiard Millicent Parish Council – Andrew Harris
Lyneham & Bradenstoke Parish Council – Judy Digman, Rod Gill, Ron Glover, Geoff Jackson-Haines, Judy Selby-Boothroyd, Richard Selby-Boothroyd, Lynn Thrussell and John Webb
Purton Parish Council – Geoff Greenaway
Royal Wootton Bassett Town Council – Johnathan Bourne

Partners

Wiltshire Fire & Rescue Service – Mike Franklin
Wiltshire Police – Sgt Donna West
Royal Wootton Bassett Arts Festival – John Davies

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p> <p>The new Royal Wootton Bassett and Cricklade Community Engagement Manager, Alexa Smith was introduced to the Area Board. Alexa gave a brief overview of her role and advised that she was looking forward to meeting the representatives of the Community and starting her new role in Royal Wootton Bassett and Cricklade.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Bob Jones – Wiltshire Council Inspector Dave Hobman – Wiltshire Police Mike Leighfield – Royal Wootton Bassett Town Council Capt Bob Rusbridger - Lynham, Defence College of Technical Training Sheila Dunn – Royal Wootton Bassett Arts Festival.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 20 May 2015 was agreed as the correct record and signed by the Chairman with the following amendment: <p>Agenda Item. No.11 Task & Working Group Updates - Cricklade SCOB.</p> <ul style="list-style-type: none"> • That concerns relating to lack of information, the manner in which the SCOB had been kept informed and the lack of transparency in the decision making process were raised re the Cricklade Campus.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p>

	<ul style="list-style-type: none"> • LEADER Funding • Joint Health & Wellbeing Strategy • School Organisation Plan • Dairy View Extra Care Scheme, RWB • Invitation to join Alzheimer's Society Dementia Service Users Group • Passenger Transport Consultation
6	<p><u>Spotlight on Partners</u></p> <p>Updates from partners were received as follows:</p> <p>Wiltshire Police – Sgt Donna West</p> <ul style="list-style-type: none"> • That Inspector Dave Hobman was unable to attend the meeting. <p>Wiltshire Fire and Rescue Service – Mike Franklin</p> <p>The written report was noted.</p> <p>Wiltshire Fire Authority - Cllr Mollie Groom</p> <ul style="list-style-type: none"> • That the new Wiltshire Fire and Rescue Service Call Centre at Potterne was bedding in very well. <p>Lyneham Defence College of Technical Training – Captain Bob Rusbridger</p> <ul style="list-style-type: none"> • The written report was noted <p>Neighbourhood Planning Working Group: NEW-V</p> <ul style="list-style-type: none"> • Next meeting Wednesday 12 August 2015. • Concerns were raised re the Chancellor's announcement on Neighbourhood Plans and what effect the announcement would have on plans already in place and those being produced now.

	<p>Royal Wootton Bassett Chamber of Commerce / Business Association</p> <ul style="list-style-type: none"> • That a new emblem had been designed for retailers to flag up discounts to military personnel. <p>Network Rail</p> <ul style="list-style-type: none"> • The written report was noted. • That the contract had still not been signed for the temporary road to be built to the south of Marlborough Road. • Consultations would be carried out with local residents re any possible diversions. • That there were concerns using B roads as possible diversion routes. <p>Royal Wootton Bassett Sports Association</p> <ul style="list-style-type: none"> • The written report was noted. • The official opening of the new site would be Saturday 5 September 2015. <p>The Chairman thanked all partners for their updates.</p>
7	<p><u>Strengthening our Communities</u></p> <p>Services to the Elderly</p> <p>Nicola Gregson - Head of Commissioning for Older People, Care, Support and Accommodation, Wiltshire Council gave a presentation which outlined the services needed by the elderly in each Community Area and to consider nominating an Older Persons Champion and a Carers Champion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Significant changes in the way people were supported to be independent <ul style="list-style-type: none"> • Care Act implemented April 2015 • CCG currently tendering Community Health Services • That Wiltshire Council wanted to talk with area boards and people in the community about how best to support people.

- That an Older Persons Workshop was proposed for the Autumn.

Mike Franklin advised that Wiltshire Fire & Rescue Service would be happy to be involved in the Older Persons Workshop.

It was agreed that a report would come back to a future Area Board meeting with clear outcomes.

Local Health and Wellbeing Board

Ted Wilson – Wiltshire Clinical Commissioning Group and Dr De Silva – local GP gave a short presentation that updated the work being carried out by the CCG on integrated teams.

Points made included:

What's happening in Royal Wootton Bassett, Purton and Cricklade?

Integrated working, as a "cluster"

- New care coordinator, helping to plug gaps
- Our own Integrated Team
- GPs, DNs, OTs, physiotherapists, Adult Care and Mental Health presence

Transforming Care for Older People

- Multi Morbidity Clinics which involve Elderly Health Check's for over 75's
- Discharge planning - Assessing patients within 48 hours after discharge
- Providing Geriatric Crisis Management when required

Dementia care

- Working towards Dementia friendly practices
- Developing staff education for a team approach to identifying dementia
- More resources from Alzheimers Support – practical and emotional

Other Aims

- Directory of Services for cluster in development
- Local 'Choose Well' leaflet being produced
- Developing falls assessment clinic for cluster access

Questions from the floor included:

How would this improve the service to residents of Lyneham & Bradenstoke?
a. NHS England was actively looking at the issues facing Lyneham & Bradenstoke.

There are not enough GP surgeries in the local area to support a growing population.

a. The CCG had invested some 2m into primary care to try and back fill with locum doctors.

The Chairman thanked Ted Wilson and Dr De Silva for their updates.

Working with our young people to provide positive leisure activities

Magna Carta Celebrations – Monday 15 June 2015.

Pete Smith – Community Youth Officer gave a short update on the recent Magna Carta celebrations in Salisbury, several photos were displayed.

The Chairman thanked everybody who had contributed from the Royal Wootton Bassett & Cricklade community area.

Cricklade – a local café had agreed to young people having a youth café one evening per week.

Royal Wootton Bassett, Lyneham and Purton – Youth democracy groups were now meeting.

The Community Youth Grant applications were agreed by the Royal Wootton Bassett & Cricklade Area Board:

- **Summer Arts Project awarded £1,880**
- **Yoga & Relaxation Sessions awarded £900**

The Chairman thanked Pete Smith.

Supporting Community projects and facilities

Grant Funding and Financial statement was presented by Alison Sullivan – Community Area Manager.

- **Discretionary Capital £57,648**

- **Digital literacy Capital £1,500**
- **CATG funding Capital £14,205**
- **Youth Revenue £60,840**
- **Total Area Board budget £134,193**

Grant Funding

Decision

Extension of car park at Lydiard Millicent Parish hall Awarded £5,000

Reason

This application meets grant criteria 2015/16

Note: The Area Board members agreed that they may consider a second grant towards another part of this project later in the year if the funding budget allowed.

The Chairman thanked Alison Sullivan for the grants report.

8

Spotlight on Parishes (including a presentation from Lyneham & Bradenstoke)

The following written reports were noted:

- Royal Wootton Bassett Town Council.
- Cricklade Town Council.
- Purton Town Council.

Geoff Jackson-Haines – Chairman, Lyneham & Bradenstoke Parish Council gave a short presentation.

Points made included:

- South West in Bloom – Silver award winners in 2014.
- Currently working on the Lyneham & Bradenstoke emergency plan.
- Currently working with New-V.
- Lyneham & Bradenstoke now had three defibrillators installed throughout the parish.
- That the REME Museum was moving from Arborfield to Lyneham.

The Chairman thanked everybody for their updates.

9	<p><u>Task & Working Group Updates</u></p> <p>Cricklade Shadow Community Operations Board – Ruth Szybiak</p> <ul style="list-style-type: none"> • That after some four years of working on the campus proposals the group would now like to know what its role was, and could it be disbanded if it had no future role. <i>The Chairman advised that she would seek clarification of this and report to the group.</i> <p>Caring about Dementia Task Group – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> • The group was now focussing on signing up local Royal Wootton Bassett businesses to become part of the “Dementia Friendly Community”, it would then look to get the rest of the community area on board. <p>Cricklade Extra-Care Working Group</p> <ul style="list-style-type: none"> • That the recent open day had been well attended. <p>Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> • That the Business Support Unit, Wiltshire Council would soon be servicing the CAT-G meetings, which would be held four times per year. <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Wrap Up</u></p> <p>The Chairman advised that this was Alison Sullivan’s last Area Board before leaving Wiltshire Council and thanked for her for her hard work.</p>